**E PORTFOLIO ASSIGNMENT**

**DUE: Wednesday 11th December 2013**

A portfolio is primarily a collection of an individual's work compiled over time. For example, a graphic artist might compile a selection of works that she feels represent her talents in order to present these to prospective employers. An e-portfolio presents the individual's works in electronic format. In Weebly you can upload files in most formats and also show your work in HTML.

**Required**

You are required to create an electronic portfolio, using Weebly. The portfolio should include a welcome page, a page listing courses you have taken in ITTDUBLIN (with links to course syllabi if available), as well as pages with class projects or papers that you feel demonstrate your abilities and accomplishments. **All work for my class must be uploaded.**

***We will be using this E-Portfolio next semester, and therefore you should make allowance for expansion.***

A professional e-portfolio usually includes a CV, but be careful about including personal information that could make you vulnerable to identity theft.

Photographs of yourself or that illustrate hobbies or other activities that you feel will increase your value to a prospective employer may also be included but are not required.

When your e-portfolio is ready for viewing, upload a document with the URL of your e-portfolio. I will then place a link to your e-portfolio on the course Website.

**STEPS**

The basic steps for creating your e-portfolio are the following:

1. Decide on the materials you wish to include in your e-portfolio.
2. Decide on an organizational scheme for the materials you have to chosen to include.
3. Decide on an overall design for your portfolio—layout, color scheme, and choice and placement of graphics. (Be careful with graphics. Don't overload your pages with photographs or other graphics—they can create a cluttered look and greatly increase the time a page takes to load. Avoid animated graphics as they tend to irritate the viewer. Be sure to follow copyright laws.)
4. Begin authoring the various Web pages to contain the materials. Start with your welcome page. Then move to the pages for the various categories you have decided upon.
5. Spell check and carefully proofread your pages.
6. Publish the website using the FREE Weebly address
7. Check to see that all of your links work and your Web pages look as you wish them to look.